



ONDEMAND REPORT FREQUENTLY ASKED QUESTIONS

The Public Education Department (PED) is pleased to announce the new "OnDemand Report" (ODR), also called "Quick Reports" which provide student-level results from the spring 2017 Partnership for the Assessment of Readiness for College and Careers (PARCC) test administration. **While the reports will be accessible beginning on Friday, June 30th, any public distribution of results is embargoed through Friday, July 14th.**

How do I get into the system?

District Test Coordinators (DTCs) have all been given access to the ODRs in PearsonAccess^{next} (PAN). DTCs may create PAN accounts to provide teacher access but there is additional setup required to link teachers to the appropriate students. Step-by-step directions for creating "Reporting Groups" and linking those students to specific teachers will be sent separately to all DTCs.

What if I don't know who my test coordinator is?

Please contact your district office for that information since the DTC is assigned by the Superintendent. You may also contact the PED Assessment Bureau at ped.assessment@state.nm.us or 505-827-5861.

If I wasn't the one who pressed start for my students' tests, can I still see results?

The DTC determines the permissions for what data is made available and to whom it is available. We encourage districts to provide PARCC scores to teachers both for students they taught in the 2016-2017 school year and for students they will be assigned for the 2017-2018 school year.

How do DTCs create reporting groups for teacher access?

A guidance document is posted at <http://avocet.pearson.com/PARCC/Home#17435>.

Will PED be offering any training?

The PED will be facilitating and recording a webinar to discuss these procedures on **July 10, 2017**. Further details and a webinar registration link will be distributed to DTCs via the Assessment News email.

What if I have other questions?

Please direct additional questions to the PED Assessment Bureau at ped.assessment@state.nm.us or 505-827-5861.

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